



## Risk Assessment Form - Kinder View

This is a generic risk assessment for Kinder View. You will need to complete your own risk assessment for any activities you carry out therein. There are separate risk assessments for on site activities including orienteering, grass sledging, etc.

Venue: Seven Springs, Disley	Building: Kinder View	Sleeps: 20 People	Date: 25 May 2022 To be reviewed by: 28 Feb 2022
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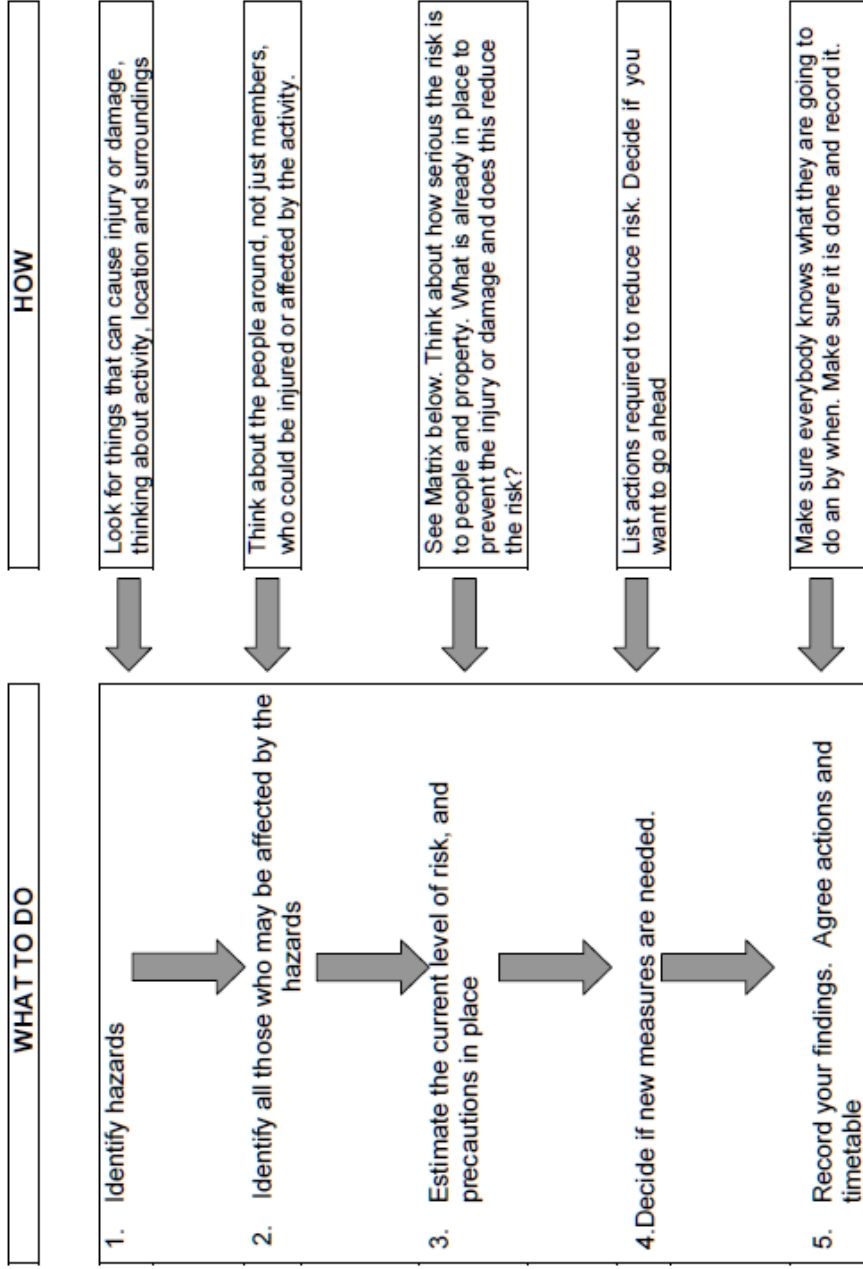
Hazard	Who is affected?	Risk	How we keep you safe	Initial Risk level	What you need to do	Residual Risk Level
<b>General</b>						
Fire	All	Burns, smoke inhalation	Fire bell on cupboard by bathroom Fire procedures on poster in lobby	Medium	<ul style="list-style-type: none"> <li>Make sure everyone knows what to do in case of fire</li> <li>Do not leave hot items (in kitchen or heaters) unattended</li> <li>Extend extension leads fully before use</li> </ul>	Low
Fuse trips power	All	No electricity	Fuse box is in storeroom next to the lobby, torch in lobby	Medium	<ul style="list-style-type: none"> <li>Call contacts listed on notice board if help needed.</li> </ul>	Low
Water Leak	All	Damage to building or possessions	Stop tap is in bathroom in a box between toilet and wash basin.	Low	<ul style="list-style-type: none"> <li>Call contacts listed on notice board if help needed.</li> </ul>	Low
Slippery Path/Steps	All	Falling/Tripping and injury	Grab rail on steps Security light installed	Medium	<ul style="list-style-type: none"> <li>Do not allow running on steps or path</li> </ul>	Low
<b>Kitchen</b>						
Oven and Hob	Adults	Burn	Ovens regularly safety checked	Medium	<ul style="list-style-type: none"> <li>Only Adults to use.</li> <li>Under 18s to be supervised at all times</li> </ul>	Low
Kettles	Adults	Scald, Burn	Kettle regularly safety checked	Medium	<ul style="list-style-type: none"> <li>Only Adults to use.</li> <li>Under 18s to be supervised at all times</li> </ul>	Low
Sharp Knives, Peelers etc.	All	Cuts		Medium	<ul style="list-style-type: none"> <li>Supervise children using sharp tools</li> </ul>	Low
Microwave	All	Burn / scald or fire from incorrect use	Instructions provided	Medium	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Be careful when lifting food out of microwave in case it spills.</li> </ul>	Low

Hazard	Who is affected?	Risk	How we keep you safe	Initial Risk level	What you need to do	Residual Risk Level
Cleaning Materials	Adults	Irritant, Chemical Burn		Medium	<ul style="list-style-type: none"> <li>Store all cleaning materials out of the reach children</li> <li>Follow instruction on bottles.</li> <li>Do not mix different cleaning products together.</li> </ul>	Low
Door	People working in kitchen	Door opening into someone carrying hot drinks or food.		Medium	<ul style="list-style-type: none"> <li>Keep kitchen door open or use serving hatch.</li> <li>No more than 4 people in kitchen</li> </ul>	Low
Hot Pans/ Oven Trays	People working in kitchen	Burning hand/arm when handling hot items		Medium	<ul style="list-style-type: none"> <li>Use oven gloves provided</li> </ul>	Low
<b>Activity Room / Bedroom</b>						
Games equipment	All	Trip and injury, damage to equipment		Medium	<ul style="list-style-type: none"> <li>Take care when using the games equipment</li> <li>If any equipment is damaged please report this</li> </ul>	Low
Bunk beds	All but mainly children under 10	Falling and Injury		Medium	<ul style="list-style-type: none"> <li>Follow your organisation's policy on relevant permissions for sleeping in top bunk</li> <li>Do not allow children to play in bedrooms</li> </ul>	Low
Radiators	All	Burn	Instructions provided	Medium	<ul style="list-style-type: none"> <li>Do not cover heaters</li> </ul>	Low
Personal Belongings on Floor	All	Trip and Injury		High	<ul style="list-style-type: none"> <li>Make sure area around sleeping area is clear,</li> <li>Keep personal possessions and bags out of the way of where people will be walking.</li> </ul>	Low
Sleep walkers	See Health Forms	Falling out of bed, exiting the building		Medium	<ul style="list-style-type: none"> <li>Make leaders aware.</li> </ul>	Low
Camp beds	All	Trip and Injury	Instructions provided	Medium	<ul style="list-style-type: none"> <li>Only use camp beds at night, fold away during the day.</li> <li>Camp beds to be put up under adult supervision (or by adults in the case of under 10s)</li> <li>Consider providing nightlights overnight so that people can see to walk about.</li> </ul>	Low

Hazard	Who is affected?	Risk	How we keep you safe	Initial Risk level	What you need to do	Residual Risk Level
Asbestos	All	There is asbestos under the carpet in the activity room and corridor between kitchen and bathroom.	Regular inspections carried out. The asbestos is not accessible and poses no danger to visitors unless damaged	Low	<ul style="list-style-type: none"> <li>Don't lift the carpet</li> <li>Report any damage to the floor immediately</li> </ul>	Low
Dirty Floors	All	Hygiene and damage to possessions		Medium	<ul style="list-style-type: none"> <li>Remove shoes /boots in entrance and store in porch</li> </ul>	Low
Stacked Chairs	All	Chairs falling over and injuring someone		Medium	<ul style="list-style-type: none"> <li>Do not store items on top of chairs, do not allow people to sit on stacked chairs.</li> <li>Stack chairs 5 high with chair backs against the wall.</li> </ul>	Low
Tables	All	Injury from tripping over tables or tables falling and injuring someone		Medium	<ul style="list-style-type: none"> <li>Tables to be stored on table trolley when not in use</li> <li>Trolley not to be moved when full</li> </ul>	Low
Putting Tables up	Adults	Injury/Trapping Fingers		Medium	<ul style="list-style-type: none"> <li>Take care lifting the table from folding to upright.</li> <li>Use tool to put tables up or carefully use hands to fold down legs.</li> </ul>	Low
Trips/Falls	All	Injury		Medium	<ul style="list-style-type: none"> <li>Sweep/vacuum /mop floors and warn people if wet.</li> <li>Keep chairs tucked under tables.</li> <li>Make sure mess is kept to a minimum</li> <li>Tidy up activities once they are complete.</li> <li>Do not let wires / leads trail across the floor</li> </ul>	Low
<b>Bathroom</b>						
Cleaning Materials	All	Chemical Burns/Irritant		Medium	<ul style="list-style-type: none"> <li>Do not store cleaning materials in cupboard in bathroom unless locked.</li> <li>Store out of children's reach</li> </ul>	Low
Hot Water	All	Scald/Burn	Sign to inform people how to use	Medium	<ul style="list-style-type: none"> <li>Make sure thermostat is set to correct temperature</li> </ul>	Low
Toilet	All	Locking self in toilet	Screwdriver in kitchen drawer	Low	<ul style="list-style-type: none"> <li>Lock can be unscrewed from outside if necessary</li> </ul>	Low

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Wet/Slippery Floor	All	Injury		Medium	<ul style="list-style-type: none"> <li>Supervise young children whilst cleaning teeth/washing etc.</li> <li>Mop toilets after morning/ evening use if necessary.</li> <li>Check regularly</li> </ul>	Low
Cleaning	All	Cross contamination		Low	<ul style="list-style-type: none"> <li>Use separate cloths for cleaning toilets and/or sinks.</li> </ul>	Low
<b>General Site</b>						
The Dark	All	Not being able to see and tripping over	Outside lights provided	Low	<ul style="list-style-type: none"> <li>Bring a torch if you are arriving, leaving or plan to be walking around outside in the dark</li> </ul>	Low
Mobile phone reception poor	Mobile Phone Users	No reception		Low	<ul style="list-style-type: none"> <li>Step outside building for better coverage.</li> </ul>	Low
Car Park	Car users	Injury to people/damage to vehicles		Low	<ul style="list-style-type: none"> <li>Park sensibly taking into account ground and weather conditions</li> </ul>	Low
Ice and/or snow on lane	Car users	Not being able to get out of the site	Grit bit at the end of Corks Lane	Medium	<ul style="list-style-type: none"> <li>Clear lane with shovel (can be found in barn 4)</li> <li>Don't attempt to drive cars until completely clear.</li> </ul>	Low
Dogs	All	Dog causing distress or injury	None allowed on site other than assistance dogs and the volunteer warden Any dogs must be on a lead	Medium	<ul style="list-style-type: none"> <li>Clean up any dog waste immediately.</li> </ul>	Low
Uneven pathways	All	Slips/Trips/Falls	Regular maintenance of the site	Medium	<ul style="list-style-type: none"> <li>Use torch at night</li> <li>Walk carefully wearing sensible footwear</li> </ul>	Low

## RISK MANAGEMENT



## RISK ASSESSMENT MATRIX

	Severity	Slight Harm	Harmful	Extremely Harmful
Likelihood	UNLIKELY Rarely happens	superficial injuries, minor cuts and bruises LOW	minor fractures, ill health leading to minor disability LOW	multiple injuries, major fractures, fatalities MEDIUM
LIKELY Often happens	LOW	MEDIUM	HIGH	HIGH
VERY LIKELY Nearly always happens	MEDIUM	HIGH	HIGH	HIGH

Helpful websites [www.Girlguiding.org.uk](http://www.Girlguiding.org.uk)

[www.hse.gov.uk](http://www.hse.gov.uk)